

**PLEASE READ THE FOLLOWING
AS IT CONTAINS IMPORTANT INFORMATION FOR YOU TO KNOW**

**AYLLUSUYU REGISTRATION FORMS AND REGISTRATION POLICY FOR
HIGHER GROUNDS**

PLEASE READ IN ITS ENTIRETY.

PLEASE COMPLETE and SIGN BOTH PAGES OF THE REGISTRATION FORM.

**IMPORTANT – PLEASE READ IN ALL THREE PAGES
and sign and return the registration forms**

- ◆ **Registration received without deposit *does not* ensure your participation in any event.**
- ◆ **Registration received with deposit guarantees your participation in the workshop.**
- ◆ **Please read, fill out and sign both pages of this form.**

About the investment you are making in creating the Foundation of Light for all:

The cost for the workshop includes food, lodging, and the workshop. A deposit is required to register and to confirm your reservation. When your deposit has been received, it will be deducted from the cost of the workshop.

As space is limited, your deposit must be received quickly to ensure your participation in the workshop. To register, please call me at 732-533-7276 or send an e-mail to apusalkantay@aol.com. Please fill out this form in the spaces shown below and mail to the address shown below.

We now take payment by credit/debit card* or Pay Pal*. ***The name to find us on PayPal is apusalkantay@aol.com. Be aware that, because of the servicing fee that Pay Pal charges, Pay Pal will deduct that from the amount you are sending. The Pay Pal fee should not be deducted from the amount you are sending. You can check with Pay Pal as to what their fee is and add that onto the payment/deposit so you can ensure that it is in full. Checks or money orders should be made out to Fran Russo and sent to the mailing address shown below. *Never let the cost of an event stop you from coming.* Payment arrangements are available. Full payment must be received one month prior to the first date of the workshop. Please read the Ayllusuyu Registration Policy that is part of the registration forms. Upon registration with deposit, you will receive a packing list and directions to the retreat center.**

RESERVATIONS AND COSTS: All reservations are subject to availability. **A deposit is required to confirm your reservation.** If participant cancels his/her reservation in two weeks or less of scheduled event date, there will be no refund of deposit and/or payment. If participant cancels his/her reservation in four weeks of scheduled event date, deposit plus \$100.00 cancellation fee will not be refunded. If participant cancels his/her reservation in eight weeks of scheduled event date, deposit and payment less a \$100.00 cancellation fee will be refunded. If participant cancels his/her reservation from six to eight weeks of scheduled event date, he/she will be offered the option to roll over deposit and/or payment to the next scheduled date of the event originally registered for. If any expedition, workshop, trip or activity provided by Fran Russo and Ayllusuyu is canceled by Fran Russo and Ayllusuyu, full refund less deposit will be made.

Deposit and/or Payment

Enclosed is my deposit of \$ _____ and/or payment of \$ _____

NAME(print): _____

SIGNATURE: _____

ADDRESS: _____

PHONE: H: _____ C: _____ W: _____

E-MAIL: _____

MAIL TO: Fran Russo/Ayllusuyu
Mailing Address: PO Box 491, Middlesex, NJ 08846
E-mail: apusalkantay@aol.com Website: www.ayllusuyu.com

RELEASE AND ASSUMPTION OF RISK

NAME: (please print) _____

FOR PARTICIPATION IN: _____

I am aware that during any expedition, workshop, trip, or activity that I am participating in with Fran Russo and Ayllusuyu, and arrangements made by Fran Russo and Ayllusuyu, certain risks may occur, including but not limited to, the hazards of being in outdoor conditions, in wooded areas, working with fire, camping within and without buildings and/or tents, traveling in any conveyance, loss or damage to personal property, injury or fatality including accident or illness due to participation in any activity.

In consideration or, and as part of payment for the right to participate in any activity and services arranged with Fran Russo and Ayllusuyu, I hereby assume all risks, and release and waive all claims against Fran Russo and Ayllusuyu, and all its officers, directors, employees, associates, apprentices, affiliates, sponsors, and representatives, and will hold them harmless from any and all liability, action, cause of action, debts, negligence, claims, demands, and damages of every kind or nature whatsoever, whether direct or indirect, contingent, consequential, or otherwise, against them, which I now have or which may arise out or be brought by a third party in connection with my participation in any activity arranged by, through or with Fran Russo and Ayllusuyu. This agreement shall serve as a release, assumption or risk and hold harmless provision for me, my heirs, executors, and administrators, and all members of my family, including any minors, participating in any activity. Further, I am responsible to make full payment for participation in any activity. I have read and agree to these terms and conditions. Fran Russo and Ayllusuyu will rely on this release to allow me to participate in these activities. **By signing this agreement, I have committed to the completion of Higher Grounds.**

Fran Russo and Ayllusuyu assume no liability whatsoever regarding provisions of medical care. Participants are responsible to have their own medication for any medical or allergy conditions that they may have with them. Refunds are not normally given under such circumstances. Fran Russo and Ayllusuyu reserves the right to accept or reject any person or participant at any time, and to make changes in the itinerary whenever deemed necessary for the comfort, convenience, and safety of the participants, and to cancel a program at any time. In the event a program is cancelled, Fran Russo and Ayllusuyu shall have no responsibility beyond the refund of monies paid to it by program participants as listed. By registering, the participant agrees that neither Fran Russo and Ayllusuyu nor its affiliates shall be liable for any damages, loss or expense occasioned by any act or omission any supplier providing services to any program participant.

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DATE: _____ **SIGNATURE:** _____

AYLLUSUYU REGISTRATION POLICY

- **REGISTER RIGHT AWAY.** The longer you wait to register (“I’m getting to it, I’ll do it tomorrow....”), the further down on the to-do list it goes.
- **Your deposit must be received quickly as registration with deposit guarantees your participation in the workshop.**
- **Here’s how to register:**
Call me at 732-533-7276 or send an e-mail to apusalkantay@aol.com. I will put you on the participant list. When I have received your deposit with signed registration forms, then you will be formally registered as a participant in the workshop and ensures your place. We do take payment by credit and debit card*, cash* and Pay Pal* as well as checks and money orders. ***If you want to pay through Pay Pal, the name to find us on PayPal is apusalkantay@aol.com.** Be aware that, because of the servicing fee that Pay Pal charges, Pay Pal will deduct that from the amount you are sending. The Pay Pal fee should not be deducted from the amount you are sending. You can check with Pay Pal as to what their fee is and add that onto the payment/deposit so you can ensure that it is in full.
- Your registration with deposit lets us know how many people are coming to any particular event. You are formally registered when we have received your deposit. **We do have a minimum number of FIVE people.** This number is subject to change. If we don’t have that minimum, the event will have to be canceled. BUT we won’t know how many people are coming until we receive your signed registration forms with deposit. Don’t wait to find out how many people are going before you register with deposit. **YOU HAVE TO TELL US WELL IN ADVANCE THAT YOU ARE COMING BY REGISTERING AND SENDING IN YOUR DEPOSIT.**
- Upon registration, you will receive a packing list and directions to the retreat center.
- **Never let the cost of an event be the reason not to do it. Payment arrangements are available.**
- **Full payment must be received one month prior to the first date of the workshop.**
- If you live outside of the United States, there are a few ways for you to send in your deposit and make payments. Your flights coming from and returning to your country have to be coordinated with the times the workshop begins and ends. It is important that we talk, either by e-mail or by phone, so that I can tell you what those ways are. My e-mail address is apusalkantay@aol.com. I can be reached at 732-533-7276. I also have Skype so we can have our conversation that way as well. Please call the United States embassy or consulate nearest to you and inquire about visa requirements for the USA.
- You should know about our reservation/refund/cancellation policy:

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We really appreciate your help in following this policy.
It will help to make all things much easier.